

January 19, 2016
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Marcia Fair
Elmer Pullen
Nancy Doss
Jim Clark
Bret Neighbors

Members Absent:

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Public Relations:

Ben Youther

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

Item: Minutes

Bret Neighbors motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Dori Bigler provided the Check Register and Financial Update. Elmer Pullen motioned to accept the Check Register and Financial Update as presented. The motion was seconded by Bret Neighbors. All in favor. Motion passed.

Item: Old Business

N/A

Item: New Business

N/A

Item: Administrative Update

Maureen Mann provided the Administrative Update which included Date set for a Board Retreat, MM on Vacation, Emergency Procedures and Hosting HSTP.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included Four New Hires, No Workers Comp Claims and Safety Committee Meetings.

Item: Operations Update

Tiffany Morgan provided the Operations Update on RTAC Training, New Hires Training and Lead Driver Meetings.

Item: Public Relations/Procurement Update

Ben Youther gave the Procurement Update including the New Tablets and the New Facility.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update.

Item: Adjournment

At 4:31 Bret Neighbors motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary